

**GENETIC COUNSELORS LICENSING BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Minutes of 12/5/2019**

**BOARD MEMBERS PRESENT:** Heather Hussey-Johnson - Chair  
Jennifer Nicole Eichmeyer  
Thomas M Beck, M.D.  
Jack Zarybnisky, O.D.

**BUREAU STAFF:** Nicholas Krema, General Counsel  
Candace Villarreal, Board Specialist  
Roam Yocham, Board Specialist

The meeting was called to order at 3:01 PM MST by Heather Hussey-Johnson.

**INTRODUCTIONS**

Mr. Roam Yocham was introduced as the new Board specialist.

**APPROVAL OF MINUTES**

Dr. Zarybnisky made a motion to approve the minutes of 9/4/2019. It was seconded by Dr. Beck. Motion carried.

**OLD BUSINESS**

Ms. Villarreal reported on the To Do List. No action was taken.

**NEW BUSINESS**

**NEXT MEETING** will be scheduled as needed.

**DISCUSSION REGARDING CONTINUING EDUCATION (CE) AUDITS**

The Board discussed that the documentation licensees are required to provide for their CE audits will not be made available by the National Society of Genetic Counselors (NSGC) until mid- to late- December, creating a potential problem with the current November audit schedule. In situations where an entity has not provided certificates in time for a licensee's CE audit, the Board directed that the CEs may be approved pending receipt of documentation within a reasonable timeframe. Upon receipt of necessary documentation, the Board specialist will bring the completed CE audit before the Board again for review.

The Board also reviewed the current CE and Professional Activity Credit (PAC) requirements in reference to renewals and reinstatements.

## **CORRESPONDENCE**

### **GENETIC COUNSELORS ORDERING TESTS**

The Board reviewed an email from Caroline Phelps regarding genetic counselors ordering tests. The Board chair reviewed this in between Board meetings and responded. No action was taken.

## **EXECUTIVE SESSION**

Ms. Eichmeyer made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Dr. Zarybnisky. The vote was: Dr. Beck, aye; Dr. Zarybnisky, aye; Ms. Eichmeyer, aye; and Ms. Hussey-Johnson, aye. Motion carried.

Dr. Zarybnisky made a motion to come out of executive session. It was seconded by Dr. Beck. Motion carried.

## **APPLICATIONS**

Ms. Eichmeyer made a motion to approve the following for licensure:

Armstrong, Cary	GENA-177
Thompson, Carmela	GENA-179

It was seconded by Dr. Beck. Motion carried.

Ms. Eichmeyer made a motion to approve the following pending receipt of additional information:

901-171-383  
901-170-891  
901-171-321  
901-171-501

It was seconded by Dr. Beck. Motion carried.

## **ADJOURNMENT**

Ms. Eichmeyer made a motion to adjourn the meeting at 3:54 PM MST. It was seconded by Dr. Beck. Motion carried.

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Heather Hussey-Johnson, Chair

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Jennifer Nicole Eichmeyer

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Thomas M Beck, M.D.

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Jack Zarybnisky, O.D.

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Kelley Packer, Bureau Chief